

Center for Emergency Situations
and Disaster Risk Reduction



Центр по чрезвычайным ситуациям
и снижению риска стихийных бедствий

CESDRR

ЦЧССРБ

Permanent Interstate Body - International Organization

Постоянно действующий межгосударственный орган - Международная организация

METHODOLOGICAL GUIDE TIMELINE

TIMELINE OF KEY MEASURES/ACTIONS OF MANAGEMENT BODIES, FORCES AND RESOURCES OF THE CITY CIVIL PROTECTION FOR THE ELIMINATION OF EMERGENCY SITUATIONS

Appendix 1 to the City Civil Protection Plan,
Developed based on the example of the Bishkek City Hall, Kyrgyzstan

Timetable of Key Activities/Actions by the City's Civil Protection Management Bodies, Forces, and Resources for Emergency Response

has been developed as part of Component 1.3, "Strengthening Local Emergency Response Capacity," of the World Bank project "Strengthening Natural Disaster Risk Management in the Kyrgyz Republic" for practical use by local government bodies—city administrations—as a methodological guide

<p>TIMELINE</p> <p>OF KEY ACTIVITIES/MEASURES BY THE CITY'S CIVIL DEFENSE AUTHORITIES, FORCES, AND RESOURCES</p> <p>FOR THE RESPONSE TO EMERGENCIES</p>
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I. MAIN OBJECTIVES AND PURPOSE OF THE PROVISIONAL SCHEDULE:

Establishing regulations and procedures for the management, staff, and operational personnel of the mayor's office, administrative districts, structural units, municipal enterprises, organizations, and institutions of the city regarding emergency response and ensuring the uninterrupted provision of vital functions and services in accordance with the functions, duties, and powers assigned to them by regulatory legal acts, through the implementation of the following key tasks:

1. Timely detection of the occurrence of an emergency, as well as the initial and preliminary determination of its nature and source, the nature of its origin and manifestations, its severity, and the areas and extent of its spread, in accordance with the established classification and assessment criteria.
2. Organizing and conducting emergency measures to alert, inform, assemble, and ensure the arrival of management, staff, and workers at their workplaces (offices, command posts, designated areas, emergency zones).
3. Comprehensive establishment of leadership and management of activities to assess and analyze the current situation, make decisions on emergency response, and mitigate the consequences of emergencies.
4. Organizing and conducting emergency rescue and other urgent operations aimed at saving human lives and health, preserving material and cultural assets, localizing and suppressing sources of damaging effects, preventing the emergence of secondary factors, and minimizing the extent of damage and losses.
5. Ensuring the uninterrupted provision of vital functions and services aimed at the timely satisfaction of the population's primary vital needs for housing, water, heat, electricity, food, and essential goods, as well as medical, public utility, transportation, information, educational, and other services, and the early restoration of normal life for the population and the functioning of socio-economic facilities.

II. ORGANIZATIONAL AND LEGAL FRAMEWORK FOR EMERGENCY RESPONSE:

1. The responsibility for managing the response to emergencies rests with the heads of the relevant organizations, local government bodies, and local state administrations in whose territory the emergency occurred, depending on its severity.
2. The head of emergency response operations shall, by his or her order, establish the boundaries of the emergency zone, the procedure for conducting emergency rescue and other urgent operations, actions to address the consequences of the emergency, and, if necessary, the organization of evacuation and/or relocation of the population to safe areas.
3. The decisions of the head of emergency response operations are binding on all citizens and organizations located within the emergency zone, unless otherwise provided by the country's legislation.
4. Depending on the severity of the emergency, response efforts are carried out as follows:
 - **at the facility level** (Level I severity) – using the personnel and resources of organizations, enterprises, and institutions, regardless of ownership, that are responsible for the facilities;
 - **at the local level** (Level II severity) — using the personnel and resources of local government bodies, organizations, enterprises, and institutions, regardless of their form of ownership;
 - **district-level** (Level III severity) – using the resources and capabilities of the local state administration, territorial divisions of executive authorities and local government bodies of the district, as well as enterprises, organizations, and institutions, regardless of their form of ownership;
 - **city** (level IV) – using the resources and capabilities of the city administration and territorial divisions of executive authorities, as well as enterprises, organizations, and institutions, regardless of ownership;
5. The situation prevailing in a specific area may be declared an emergency only on the basis of a decision by the Civil Defense Commission at the appropriate level.
6. An emergency is considered resolved upon completion of emergency rescue and other urgent operations, after which the recovery phase begins.

**TENTATIVE SCHEDULE
OF MAJOR EVENTS/ACTIONS BY THE CITY'S MANAGEMENT BODIES, CIVIL DEFENSE FORCES, AND RESOURCES
FOR THE ELIMINATION OF EMERGENCIES AND THE ENSURANCE OF UNINTERRUPTED PROVISION
OF VITAL FUNCTIONS AND SERVICES:**

Time T – the time when the emergency occurred

№	№	Activities	Time	Timeframe for the start and completion of activities											
				Minutes 00-60 M	Hours (h)						Days(d)				
					2	4	6	10	14	16	20	2	3	4	5
All duty and dispatch services of the Mayor's Office, municipal district administrations, structural subdivisions, and municipal enterprises and organizations of the city, operating on a 24-hour basis, regardless of ownership and departmental affiliation.															
1.	1.	Timely identification of the occurrence of an emergency situation, initial and preliminary determination of its nature and source, the character of its origin and manifestation, the degree of severity, as well as the zones and scale of its spread, in accordance with the established classification and assessment criteria.	T+ 01-15 m												
2.	2.	For the purpose of preventing and reducing damage and losses from possible secondary impact factors, measures shall be taken for the emergency shutdown in the areas affected by the emergency of all major life-support systems on main and distribution networks, lines, and sections: <ul style="list-style-type: none"> ▪ Power supply ▪ Heat supply ▪ Water supply ▪ Gas supply ▪ Others 	T+ 01-05 m												
3.	3.	Communication to immediate supervisors of urgent information regarding the occurrence of an emergency situation, including the initial and preliminary determination of its nature and source, the character of its origin and manifestation, the degree of severity, as well as the zones and scale of the emergency situation spread.	T+ 03-15 m												
4.	4.	Organization and implementation of urgent measures for alerting, informing, assembling, and ensuring the arrival of management personnel, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	T+ 05-30 m												
5.	5.	After conducting the initial assessment and analysis of the situation, upon the order of the leadership, take measures for the emergency connection of all main life-support systems on trunk and distribution communications, lines, and sections: <ul style="list-style-type: none"> · Power supply · Heat supply 	T+ 05-30 m												

		<ul style="list-style-type: none"> · Water supply · Gas supply · Others <p>(To facilities and sections not affected by the emergency, as well as to facilities and sections used for organizing and conducting rescue and other urgent operations, ensuring uninterrupted functioning in providing vital services and functions)</p>																	
6.	6.	In coordination with the leadership – collection, reception, and transmission of information, organization and maintenance of continuous monitoring of the situation in the emergency zone, the status of main life-support systems on trunk and distribution communications, lines, and sections, conducting rescue and other urgent operations, and ensuring uninterrupted functioning in providing vital services and functions.	CT+ 15 m																
All permanent readiness Civil Protection forces and units — emergency services, paramedics, utility and technical teams, repair crews, fire and rescue units, public order protection, and other emergency services, brigades, teams, squads, and shifts operating around the clock, regardless of ownership or departmental affiliation.																			
7.	1.	Emergency deployment to the areas of the incident to conduct reconnaissance, and primary and preliminary assessment of the nature and source of the emergency, the type and manifestation, severity, zones, and scale of the emergency spread	T+ 5 m –02 h																
8.	2.	On-site execution, in the zones of the emergency, of practical work for the urgent shutdown of all main life-support systems on trunk and distribution networks, lines, and sections: <ul style="list-style-type: none"> ▪ Power supply ▪ Heat supply ▪ Water supply ▪ Gas supply ▪ Others (On facilities and sections affected by the emergency)	T+ 5 m – 02 h																
9.	3.	After assessing and analyzing the situation, and according to the management’s instructions, take measures for the urgent repair and restoration connection of all main life-support systems on trunk and distribution networks, lines, and sections: <ul style="list-style-type: none"> ▪ Power supply ▪ Heat supply ▪ Water supply ▪ Gas supply ▪ Others (On facilities and sections not affected by the emergency, as well as on facilities and sections used for organizing and conducting emergency rescue and other urgent works, ensuring uninterrupted provision of essential functions and services)	T+ 10 m-02 h																

10.	4.	Conduct priority emergency rescue, emergency restoration, and other urgent operations aimed at saving lives and health of people, preserving material and cultural assets, localizing and suppressing sources of damaging effects, preventing secondary hazards, and reducing the scale of damage and losses.	CT+ 10 m																	
11.	5.	Taking measures to meet the immediate vital needs of the population for water, heat, electricity, medical, utility, transport, and other services, including public order protection.	CT+ 10 m																	
12.	6.	Collection, reception, and transmission of information about the situation in the emergency zone, the status of main life-support systems on trunk and distribution networks, lines, and sections, the conduct of emergency rescue and other urgent works, and ensuring uninterrupted provision of essential functions and services.	CT+ 10 m																	
All managerial and command staff – heads of Civil Protection of the city administration, administrative districts, structural subdivisions, and municipal enterprises, services, and organizations of the city (in the absence of the head – their deputies).																				
13.	1.	Receiving information about the occurrence of an emergency, preliminary and approximate determination of the nature and source of occurrence, character of origin and manifestation, severity, zones, and scale of the emergency.	T+ 03 m - 02 h																	
14.	2.	Making and communicating to executors the priority decisions and orders aimed at localizing and eliminating the consequences of emergencies, saving lives and health of people, preserving material and cultural values, localizing and suppressing sources of harmful impacts, preventing secondary factors, and reducing damage and losses..	T+ 03 m - 02 h																	
15.	3.	Gathering and arrival at their workplaces (offices, control points, designated districts, emergency zones)																		
		30 %	By T + 40 m																	
		60 %	By T + 2 h																	
		75 %	By T + 6 h																	
		100% (by assigning substitutes for absent or departed leaders – officials replacing them)	By T + 24 h																	
16.	4.	Taking measures to collect and consolidate information about the emergency, clarify, conduct preliminary assessment and analysis of the current situation and socio-economic consequences of the emergency.	By T + 1-2 h																	
17.	5.	Determining and communicating to executors the priority measures for localizing and eliminating the consequences of emergencies, aimed at saving lives and health of people, preserving material and cultural values, localizing and suppressing sources of harmful impacts, preventing secondary factors, and reducing damage and losses.	By T+ 1-2 h																	

18.	6.	Making decisions on the organization and implementation of direct leadership and management of measures for localizing and eliminating the consequences of emergencies.	By T+ 1-2 h																	
19.	7.	<ul style="list-style-type: none"> ▪ Organizing and implementing, in coordination with the Ministry of Emergency Situations, timely alerts, comprehensive and reliable informing of the population: ▪ About the occurrence of an emergency (nature and source of occurrence, character of origin and manifestation, severity, zones, and scale of spread) ▪ About measures being taken to localize and eliminate consequences, conducting emergency rescue, recovery, and other urgent works aimed at saving lives and health of people, preserving material and cultural values, localizing and suppressing sources of harmful impacts, preventing secondary factors, reducing damage and losses ▪ About the rules and procedures for their behavior, measures to maintain necessary safety, and providing assistance to government authorities and organizations in eliminating the consequences of emergencies 	CT+ 1 h																	
20.	8.	Transitioning the functioning of the city's state Civil Protection system to emergency mode (24-hour duty, reinforced work regime, continuous operation).	By T + 2 h																	
21.	9.	Implementation and execution of the Civil Protection Plan for peacetime (relevant sections depending on the nature and source of occurrence, character of origin and manifestation, severity, zones, and scale of emergency, in accordance with established classification and assessment criteria).	CT+ 2 h																	
22.	10.	Organizing continuous leadership and management of subordinate management bodies, forces, and means of Civil Protection to implement measures for localizing and eliminating the consequences of emergencies from permanent, backup, field, and mobile command posts.	CT + 2 h																	
23.	11.	Conducting a comprehensive analysis, based on preliminary data, of the current situation, severity, zones, and scale of spread, and socio-economic consequences of the emergency; determining priority measures for localizing and eliminating consequences, conducting emergency rescue and other urgent works aimed at saving lives and health of people, preserving material and cultural values, localizing and suppressing sources of harmful impacts, preventing secondary factors, and reducing damage and losses.	T + 4-6 h																	
24.	12.	Conducting working meetings, issuing orders mandatory for execution throughout the city by all structural and territorial subdivisions of the city administration, organizing and implementing a continuous management process for measures to localize and eliminate consequences, save lives and health of people, preserve material and cultural values, localize and suppress sources of harmful impacts, prevent secondary factors, and reduce damage and losses.	CT + 3 h																	

25.	13.	<p>Head of emergency response:</p> <ul style="list-style-type: none"> ▪ Organizing reconnaissance and assessing the situation in the emergency zone, saving people using available forces and means ▪ Determining areas for concentration of main efforts in conducting emergency rescue operations, necessary forces and means, methods and techniques for rescue and other urgent works ▪ Making decisions on conducting emergency rescue and other urgent works at facilities and areas within the emergency zone ▪ Assigning tasks to emergency services and formations, organizing their interaction, ensuring safety measures during task execution ▪ Monitoring changes in the situation in the emergency zone ▪ Deploying additional forces and means as necessary, organizing their reception, determining areas for conducting rescue operations ▪ Organizing the creation of a reserve of forces and means, determining shift schedules ▪ Informing the Government and authorized authorities about the situation and decisions taken on organizing and conducting emergency and urgent works in global or regional emergencies ▪ Determining procedures for arrival and departure of forces and means from emergency sites 	<p>CT + 3 h</p>													
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		<ul style="list-style-type: none"> ▪ Introducing access restrictions for people and transport if necessary, suspending operations of organizations within the emergency zone ▪ Involving, by agreement, Civil Protection forces and rescue teams in emergency rescue works ▪ Voluntary involvement of the population and individual citizens (non-rescuers) in emergency rescue works with consent ▪ Organizing and conducting evacuation activities in the emergency zone ▪ Utilizing material, technical, food, medical, and other resources from organizations and the private sector with subsequent reimbursement according to legislation ▪ Taking other necessary measures dictated by the development of the emergency and progress of rescue and urgent works 																		
26.	14.	Establishing boundaries and zones of emergencies, procedures for conducting priority emergency rescue and other urgent works, and actions for localizing and eliminating consequences.	CT + 3 h																	
27.	15.	Depending on the situation and if necessary, making decisions and orders for organizing and conducting evacuation and/or resettlement of the population and material assets to safe areas.	CT + 1 h																	
28.	16.	Organizing and implementing mutual informing, coordination, and interaction with the Government, executive authorities, territorial government bodies, local self-government, international and non-governmental organizations directly and through subordinate agencies regarding: <ul style="list-style-type: none"> ▪ Localization and elimination of consequences of emergencies ▪ Use of management bodies, forces and means, material and financial support ▪ Conducting emergency rescue and other urgent works ▪ Conducting evacuation, placement, and comprehensive support of displaced populations ▪ Providing medical assistance to people with injuries and traumas ▪ Ensuring uninterrupted provision of vital functions and services ▪ Timely satisfaction of priority vital needs of the population with housing, water, heat, electricity, food, essential items, medical, communal, transport, information, educational, and other services ▪ Provision of additional forces and means, including emergency rescue units, military units, and Armed Forces subdivisions ▪ Provision of additional human, material, technical, and financial resources, international emergency, humanitarian, and other assistance 	CT + 1 h																	

29.	17.	Determining, establishing procedures, and organizing work of the city administration, administrative districts, structural subdivisions, and municipal enterprises, organizations, and institutions regarding: <ul style="list-style-type: none"> ▪ Ensuring uninterrupted provision of vital functions and services ▪ Timely satisfaction of priority vital needs of the population with housing, water, heat, electricity, food, essential items, medical, communal, transport, information, educational, and other services 	CT + 3 h														
All management bodies, Civil Protection services, forces and means, Civil Protection formations (all employees and workers) of the city administration, administrative districts, structural subdivisions, and municipal enterprises, organizations, and institutions, regardless of ownership and departmental affiliation																	
30.	1.	Receiving information about the occurrence of an emergency, preliminary and approximate determination of nature and source, character, severity, zones, and scale.	T+ 1-2 h														
31.	2.	Gathering and arrival at workplaces (offices, control points, designated districts, emergency zones)															
		30 %	BY T + 40 m														
		60 %	By T + 2 h														
		75 %	By T + 6 h														
			100% (by assignment or recruitment of new employees for absent/departed personnel)	By T + 24 h													
32.	3.	<ul style="list-style-type: none"> ▪ Implementing measures to localize and eliminate consequences according to assigned duties, functions, authorities; executing orders from immediate supervisors, aimed at: <ul style="list-style-type: none"> ▪ Organizing and conducting reconnaissance in affected areas and emergency zones, assessing and forecasting the situation ▪ Determining nature and source of occurrence, character, severity, zones, and scale ▪ Collecting and consolidating information, clarifying, evaluating, and analyzing the situation and socio-economic consequences ▪ Timely notifying management bodies about changes, providing data for decision-making and task clarification 	CT + 3 h														

		<p>Organizing and conducting emergency rescue and other urgent works</p> <ul style="list-style-type: none"> ▪ Monitoring and laboratory control of environmental conditions and situation development ▪ Localizing and extinguishing fires along routes and work sites ▪ Establishing access regimes and maintaining public order in emergency zones ▪ Searching for affected persons and extracting them from damaged, burning, gas-filled, and smoke-filled buildings, debris ▪ Opening damaged, destroyed, and collapsed protective structures and rescuing people inside ▪ Supplying air to blocked protective structures with damaged filter-ventilation systems ▪ Providing first aid, pre-medical and medical assistance to victims, evacuating to medical facilities ▪ Evacuating population from dangerous areas to safe zones ▪ Clearing debris, establishing column paths, creating passages in debris and contaminated areas ▪ Localizing and/or suppressing primary and secondary impact zones, neutralizing secondary hazards ▪ Localizing accidents in gas, energy, water, sewage, technological, and other networks for rescue operations ▪ Strengthening or demolishing structures threatening collapse or obstructing safe movement and rescue ▪ Repairing and restoring damaged communication and utility networks to support rescue ▪ Decontaminating and disinfecting territories, buildings, structures, equipment, vehicles, property, protective means ▪ Erecting temporary and reinforcing existing hydraulic and other protective structures ▪ Conducting urgent restoration works on life support systems ▪ Accounting, identification, and burial of deceased ▪ Conducting sanitary, hygienic, and anti-epidemic measures ▪ Protecting agricultural animals and plants, veterinary-preventive measures ▪ Saving lives and health, preserving material and cultural values, localizing and suppressing sources of harmful impacts, preventing secondary factors, reducing damage and losses ▪ Ensuring uninterrupted provision of vital functions and services ▪ Timely satisfaction of priority vital needs of the population with housing, water, heat, electricity, food, essential items, medical, communal, transport, information, educational, and other services 															
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Commissions on Civil Protection of the city, administrative districts, structural subdivisions, and municipal enterprises and organizations														
33.	1.	Gathering and arrival at their workplaces of members of the Civil Protection commissions (offices, control points, designated districts, emergency zones).	T+ 1-2 h											
34.	2.	Taking measures to collect and consolidate information about the emergency, clarifying, conducting preliminary assessment and analysis of the situation and socio-economic consequences. Determining priority measures for localizing and eliminating the consequences of emergencies aimed at saving lives and health of people, preserving material and cultural values, localizing and suppressing sources of harmful impacts, preventing secondary factors, and reducing damage and losses.	T+ 3-4											
35.	3.	Ensuring the functioning of the State Civil Protection system of the city, increasing the efficiency and speed of decision-making on the protection of the population and territories from emergencies.	CT+ 3 h											
36.	4.	Coordinating the actions of district administrations, structural subdivisions of the city administration, and territorial subdivisions of state authorities and organizations.	CT + 4 h											
37.	5.	Assessing the socio-economic consequences of emergencies.	CT + 4 h											
38.	6.	Resolving issues of financing urgent Civil Protection measures using state funds	CT + 4 h											
39.	7.	Organizing the priority life support of the affected population in the emergency zone.	CT + 4											
40.	8.	Hearing reports from heads and chairpersons of Civil Protection commissions of districts, economic entities, and organizations.	CT+ 4 h											
41.	9.	Requesting information necessary for the work of the commission from heads of district administrations, economic entities, and organizations.	CT+ 4 h											
42.	10.	Making decisions on appointing the head for emergency response and on providing state assistance in case of emergencies.	CT + 4 h											
43.	11.	Making proposals for the use of financial and material reserves for Civil Protection needs and determining the procedure for their use.	CT + 4 h											
44.	12.	Creating councils and working groups from among commission members according to the type of emergency for operational decision-making in the field of Civil Protection.	CT + 4 h											
45.	13.	Involving specialists from structural subdivisions of the city administration to perform analytical, expert, and other work on Civil Protection issues.	CT + 8 h											
46.	14.	Exercising control over the implementation of decisions made by the commission and making proposals on measures and the degree of responsibility of officials for non-fulfillment.	CT + 8 h											
Evacuation Commissions of the city, administrative districts, structural subdivisions, municipal enterprises, organizations, and institutions														
47.	1.	Gathering and arrival at their workplaces of members of the evacuation commissions (offices, control points, designated districts, emergency zones).	T + 1-2 h											
48.	2.	Organization and implementation of priority measures for: <ul style="list-style-type: none"> ▪ Collecting and consolidating information about the emergency, clarifying, conducting preliminary assessment and analysis of the situation and socio-economic consequences of the emergency. ▪ Determining priority tasks for conducting evacuation activities. 	T + 2-4 h											

		<ul style="list-style-type: none"> ▪ Making decisions on conducting evacuation activities, deploying evacuation authorities and evacuation points, and specifying their operational procedures. ▪ Activating the Evacuation Plan. ▪ Clarifying the number of people subject to evacuation on foot and by transport, as well as the amount of material and cultural assets. ▪ Preparing transport, routes, assembly points, boarding (disembarking) areas. ▪ Checking the readiness of warning and communication systems. 																	
49.	3.	Upon receiving the decision to evacuate the population, organizing and conducting a set of measures for the organized removal (evacuation) of the population from emergency zones and their temporary placement in pre-prepared safe areas (evacuation reception points and sites), according to priority life-support conditions.	CT + 3 h																
50.	4.	Organizing and monitoring the work of temporary accommodation administrations and city services ensuring the evacuation of the population.	CT + 6 h																
51.	5.	Organizing continuous information to the population about the procedures and rules for evacuation and placement of evacuees.	CT + 3 h																
52.	6.	Organizing and conducting staged evacuation: Stage 1: Evacuation of the population from emergency zones to temporary accommodation points located outside the impact zone of hazardous factors from the source of the emergency, for short-term stay. Stage 2: In case of a prolonged emergency or impossibility of returning to permanent residences, moving the population from temporary accommodation points to long-term residence points.	CT + 4 h																
53.	7.	Organizing and implementing measures to ensure the timely satisfaction of the priority life-support needs of the evacuated population with temporary housing, water, heat, electricity, food, essential items, medical, utility, transport, informational, educational, and other services.	CT + 4 h																

Key Activities of Structural Subdivisions, Municipal Enterprises, and City Organizations to Ensure the Continuous Provision of Vital Functions and Services, in Accordance with Their Assigned Functions and Authorities

1. City Emergency Management Department

53.	1.	Organization and implementation of emergency measures for alerting, informing, collecting, and ensuring the arrival of managerial staff, employees, and operational personnel to their workplaces (offices, control points, designated areas, emergency zones)	T + 05-30 m																
54.	2.	Gathering and arrival of personnel at their workplaces (offices, control points, designated areas, emergency zones)																	
		30 %	By T + 40 M																
		60 %	By T+ 2 ч																
		75 %	By T + 6 ч																

		100% (by appointment or replacement of absent personnel with new employees)	By T + 24 h																
55.	3.	Organization and coordination of measures for the timely detection of the occurrence of an emergency, initial and approximate determination of its nature and source, origin and manifestation, severity, zones, and scale of the emergency, in accordance with established classification and assessment criteria	T + 03 m - 1 h																
56.	4.	Organization and coordination of measures to convey to immediate supervisors emergency information about the occurrence of an emergency, initial and approximate determination of its nature and source, origin and manifestation, severity, zones, and scale of the emergency	T + 10 m - 1 h																
57.	5.	Organization and coordination of measures to prevent or reduce damage and losses from potential secondary hazards by taking emergency shutdown measures in the affected areas of all critical life-support systems on main and distribution networks, lines, and sections: <ul style="list-style-type: none"> ▪ Power supply ▪ Heating supply ▪ Water supply ▪ Gas supply ▪ Others 	T + 10 m - 1 h																
58.	6.	Organization and coordination of measures, after conducting an initial assessment and analysis of the situation, for the emergency reconnection of all critical life-support systems on main and distribution networks, lines, and sections: Энергоснабжения <ul style="list-style-type: none"> · Power supply · Heating supply · Water supply · Gas supply · Others (On facilities and sections not affected by the emergency, as well as facilities and sections used for organizing and conducting rescue and other urgent operations, ensuring uninterrupted provision of vital functions and services)	T+ 20 m - 2 h																
59.	7.	Organization and coordination of measures for collecting, receiving, and transmitting information, conducting continuous monitoring of the situation in the emergency zone, the condition of critical life-support systems on main and distribution networks, lines, and sections, conducting rescue and other urgent operations, ensuring uninterrupted provision of vital functions and services	CT+ 20 m																
60.	8.	Development and submission of proposals for the localization and elimination of emergency consequences, conducting rescue and other urgent operations, mobilizing civil protection forces, permanent readiness forces from other regions to respond to emergencies, deploying adapted equipment for firefighting from enterprises regardless of ownership, civil protection units, organizations, enterprises regardless of ownership, and engaging civilians for rescue, recovery, and urgent operations	CT + 30 m																
61.	9.	Organization and implementation of search-and-rescue, recovery, and other urgent operations, elimination of emergency consequences, assessment of their scale	CT +																

			30																	
62.	10.	Organization and execution of firefighting and related rescue operations	CT + 30 ч																	
63.	11.	Transmission, via mass media (television, radio) and cellular operators free of charge, of publicly significant messages related to informing the population about safety of human life and health	CT + 1 h																	
64.	12.	Issuance, in emergency cases, of orders in the prescribed manner on behalf of the Mayor – Head of Civil Protection of the city, mandatory for execution by relevant government bodies, legal entities, and individuals	CT + 2 h																	
65.	13.	Organization and coordination of measures to ensure uninterrupted operation of all management bodies, CP services, CP commissions, evacuation commissions, forces and resources, civil protection units, administrative districts, structural subdivisions, municipal enterprises, organizations, and institutions of the city, regardless of ownership and departmental affiliation, to promptly meet the primary vital needs of the population with housing, water, heat, electricity, food, essential items, medical, utility, transport, information, educational, and other services	CT + 2 h																	
66.	14.	Issuance of directives and instructions mandatory for execution by organizations, institutions, and enterprises	CT + 2 h																	
67.	15.	Determination of the number of forces and resources required to carry out emergency elimination operations	CT + 2 h																	
68.	16.	Interaction with territorial management bodies of security forces in the field of Civil Protection	CT + 4 h																	
69.	17.	Implementation, jointly with relevant executive authorities, international and non-governmental organizations, of delivery of international emergency and humanitarian aid	Ч + 1 s																	
2. City Telephone Network JSC “Telecom” – Civil Protection Alert and Communications Service of the City																				
70.	1.	Organization and implementation of emergency measures for alerting, informing, gathering, and ensuring the arrival of management, staff, and operational personnel to their workplaces (offices, control points, designated districts, emergency zones)	T + 05-30 m																	
71.	2.	Gathering and arrival of personnel at their workplaces (offices, control points, designated districts, emergency zones)																		
		30 %	By T + 40 m																	
		60 %	By T + 2 h																	
		75 %	By T + 6 h																	
		100 % (by assignment or recruitment to replace absent personnel)	By T +																	

			24 h																	
72.	3.	Organization and coordination of measures to localize and eliminate the consequences of emergencies, conduct emergency rescue and other urgent operations at subordinate communications and telecom facilities, in accordance with assigned duties, functions, and authorities	CT + - 1 h																	
73.	4.	Ensuring uninterrupted operation in providing services to government authorities, management bodies, legal and physical entities, civil protection forces, including all types of communication, alert signal transmission, operational control, operational and technical maintenance of alert and communications systems, and development and improvement of communication and alert systems Ensuring uninterrupted operation in providing services to government authorities, management bodies, legal and physical entities, civil protection forces, including all types of communication, alert signal transmission, operational control, operational and technical maintenance of alert and communications systems, and development and improvement of communication and alert systems	CT + - 2 h																	
74.	5.	Provision of local, long-distance, and international telephone, telegraph, and Internet communication services	CT + 10 m																	
75.	6.	Data transmission; telegraphy; terrestrial TV and radio broadcasting; wired broadcasting; channel rental; access to global data networks; Internet access; payphone services; services provided by digital telephone exchanges; intelligent communication networks	T + 10 m - 1 h																	
3. Main Department of Internal Affairs – Civil Protection Public Order Service of the City																				
76.	1.	Organization and implementation of emergency measures for alerting, informing, gathering, and ensuring the arrival of management, staff, and operational personnel to their workplaces (offices, control points, designated districts, emergency zones)	T + 05-30 m																	
77.	2.	Gathering and arrival of personnel at their workplaces																		
		30 %	By T + 40 m																	
		60 %	By T + 2 h																	
		75 %	By T + 6 h																	
		100% (by appointing or recruiting new employees and workers to replace absent or departed employees)	By T + 24 h																	
78.	3.	Organization and coordination of measures to localize and eliminate emergency consequences, conduct emergency rescue and other urgent operations at subordinate facilities according to assigned duties, functions, and authorities	CT + - 1 h																	
79.	4.	Maintaining public order in the city, in emergency zones, at places of crowd concentration, and along transport routes	CT + - 1 h																	

80.	5.	Protection of state property and citizens' personal property	CT + - 1 h																
81.	6.	Protection of critical and categorized facilities	CT +																
			- 1 h																
82.	7.	Ensuring road traffic safety	CT + - 1 h																
83.	8.	Accounting for population losses during emergency response and elimination activities	CT+ - 1 h																
84.	9.	Ensuring uninterrupted provision of public order services	CT + - 1 h																
4. City Transport Department – Civil Protection Motor Transport Service of the City																			
85.	1.	Organization and implementation of emergency measures for alerting, informing, gathering, and ensuring the arrival of management, staff, and operational personnel to their workplaces (offices, control points, designated districts, emergency zones)	T + 05-30 m																
86.	2.	Gathering and arrival of personnel at their workplaces(offices, control points, designated districts, emergency zones)																	
		30 %	BY T + 40 m																
		60 %	By T + 2 h																
		75 %	By T + 6 h																
		100% (by appointing or recruiting new employees and workers to replace absent or departed employees)	By T + 24 h																
87.	3.	Organization and coordination of measures to localize and eliminate emergency consequences, conduct emergency rescue and other urgent operations at subordinate facilities according to assigned duties, functions, and authorities	CT + - 2 h																
88.	4.	Ensuring uninterrupted provision of motor transport services for evacuation and dispersal, transportation of civil protection formations, medical evacuation, delivery of materials for emergency elimination, maintaining and increasing capacity of evacuation routes, repair and restoration of roads and bridges used for civil protection activities	CT + - 2 h																
89.	5.	Organization, coordination, and monitoring of city passenger transport (buses, trolleybuses, minibuses)	CT + - 2 h																
90.	6.	Monitoring the condition of road and transport infrastructure	CT + - 2 h																
91.	7.	Developing measures to improve the city's traffic situation	CT + - 2 h																
92.	8.	Coordination and regulation of passenger transport operations, including municipal transport companies, within competence	CT + - 2 h																

93.	9.	Monitoring and analysis of public transport operations and transport companies, regardless of ownership	CT + - 2 h																
94.	10.	Hearing reports from heads of municipal transport enterprises	CT + - 2 h																
95.	11.	24-hour control over municipal and private carriers, ensuring vehicle deployment, route compliance, schedule adherence, number of planned trips, dispatcher management, and service quality	CT + - 2 h																
96.	12.	Organizing calculations of subsidy volumes to reimburse transport companies for public transport in emergency conditions	CT + - 2 h																
97.	13.	Interaction with local authorities, state agencies, media, public associations, and citizens regarding motor transport support	CT + - 2 h																
98.	14.	Participation in inspections of street road networks, organizing monitoring of identified deficiencies	CT + - 2 h																
99.	15.	Submitting proposals for road repair and reconstruction to ensure proper public transport operations	CT + - 2 h																
100.	16.	Developing and organizing measures to improve traffic management in the city, in cooperation with authorized road safety authorities and other interested services	CT + - 2 h																
101.	17.	Monitoring bus stops, proposing maintenance of existing stops and construction of new ones to ensure proper public transport operations	CT + - 2 h																
102.	18.	Performing municipal client functions for works and services as determined by the city administration	CT + - 2 h																
103.	19.	Developing and submitting proposals for restoring the city's traffic light system, in coordination with territorial subdivisions of the authorized road safety body	CT + - 2 h																
5. Production and Operations Directorate "Vodokanal" – City Civil Protection Water Supply Service																			
104.	1.	Organization and implementation of emergency measures for alerting, informing, gathering, and ensuring the arrival of management, staff, and operational personnel at their workplaces (offices, control points, designated districts, emergency zones)	T + 05-30 m																
105.	2.	Gathering and arrival of personnel at their workplaces(offices, control centers, designated areas, emergency zones)																	
		30 %	By T+ 40 m																
		60 %	By T +																

			2 h															
		75 %	By T + 6 h															
		100 % (by assignment or recruitment of absent or departed staff)	By T + 24 h															
106.	3.	Organization and coordination of measures to localize and eliminate emergency consequences, conduct emergency rescue and other urgent operations at subordinate facilities in accordance with their assigned duties, functions, and powers	CT + - 2 h															
107.	4.	Ensuring uninterrupted operation in providing functions and services for supplying drinking water, sewerage reception, and wastewater treatment to the population, enterprises, organizations, and Civil Protection formations	CT + - 2 h															
108.	5.	Organization and control of water supply from all water sources, ensuring water delivery to consumers and water users	CT + - 2 h															
109.	6.	Management of measures to ensure the safety of hydraulic structures	CT + - 2 h															
110.	7.	Provision of services for technical maintenance of in-house water supply and sewer networks in multi-apartment buildings .	CT + - 2 h															
111.	8.	Organization and implementation of measures to protect water supply sources	CT + - 2 h															
112.	9.	Early restoration, reconstruction, and technical re-equipment of municipal water supply and sewer networks and facilities	CT + - 2 h															
6. JSC "Severelectro", Western and Eastern RES – City Civil Protection Energy and Camouflage Service																		
113.	1.	Organization and implementation of emergency measures for alerting, informing, gathering, and ensuring personnel arrival (offices, control centers, designated areas, emergency zones)	T + 05-30 m															
114.	2.	Gathering and arrival of personnel(offices, control centers, designated areas, emergency zones)																
		30 %	By T + 40 m															
		60 %	By T + 2 h															
		75 %	By T+ 6 h															
		100% (by assigning or recruiting new employees and workers to replace absent or departed employees)	CT + - 2 h															
115.	3.	Organization and coordination of measures to localize and eliminate emergency consequences at subordinate facilities	CT + - 2 h															
116.	4.	Energy supply for Civil Protection activities during emergency rescue and urgent operations	CT + - 2 h															

117.	5.	Ensuring uninterrupted provision of functions and services in electricity procurement, transportation, distribution, and sales	CT + - 2 h																	
118.	6.	Repair, operational, and maintenance service of 35–10–6–0.4 kV distribution networks	CT + - 2 h																	
119.	7.	Ensuring dispatch and technological communication, telemechanics channels, and maintenance of linear-cable structures used for control systems	CT + - 2 h																	
120.	8.	Repair of transformers, resin and mastic baking, transformer winding, fabrication of metal structures for production needs	CT + - 2 h																	
121.	9.	Provision of services for renting special equipment, and use of power line poles for fiber-optic cable suspension	CT + - 2 h																	
7. Open Joint-Stock Company “Teploset” – City Civil Protection Utilities Service																				
122.	1.	Organization and coordination of measures to localize and eliminate emergencies on municipal technical networks and facilities (offices, control centers, designated areas, emergency zones)	T + 05-30 m																	
123.	2.	Emergency alerting, gathering, and arrival of personnel (offices, control centers, designated areas, emergency zones)																		
		30 %	By T + 40 m																	
		60 %	By T+ 2 h																	
		75 %	By T + 6 h																	
		100% (by assigning or recruiting new employees and workers to replace absent or departed employees)	By T + 24 h																	
124.	3.	Organization and coordination of measures to localize and eliminate the consequences of emergencies, conduct rescue operations, and other urgent work on municipal and technical networks and facilities under their jurisdiction, in accordance with their official duties, functions, and powers.	CT + - 2 h																	
125.	4.	Ensuring uninterrupted provision of functions and services in heat supply, hot water supply, maintenance and repair of heating networks and in-house systems, and actions to ensure human and facility safety	CT + - 2 h																	
126.	5.	Ensuring reliability and safety of thermal energy facilities according to standards	CT + - 2 h																	
127.	6.	Electrical, construction, plumbing, commissioning, and adjustment works on heating systems	CT + - 2 h																	
128.	7.	Installation, adjustment, calibration, inspection, and repair of electrical equipment and control-measuring devices, and monitoring heat energy meters	CT + - 2 h																	
129.	8.	Analysis of water quality, control of the corrosion state of pipelines of heating water, testing of heating networks (hydraulic, thermal), repair, installation, and dismantling of registers of cast-iron radiators and hot water supply lines	CT + - 2 h																	

130.	9.	In-apartment repair of building structures and engineering equipment, installation of meters, repair of engineering networks, elimination of accidents	CT + - 2 h																	
131.	10.	Sanitary cleaning of residential buildings and adjacent territories, organization of workshops for restoration of engineering equipment, transport services	CT + - 2 h																	
132.	11.	Procurement of fuels and lubricants, operation of gas stations	CT + - 2 h																	
133.	12.	Production and sale of construction materials, warehouse management	CT + - 2 h																	
8. City Health System Administration – City Medical Service, Civil Protection																				
134.	1.	Organization and implementation of emergency measures for alerting, informing, gathering, and ensuring the arrival of management, staff, and operational personnel at their workplaces (offices, control points, designated districts, emergency zones)	T + 05-30 m																	
135.	2.	Gathering and arrival of personnel at their workplaces (offices, control points, designated districts, emergency zones)																		
		30 %	By T + 40 m																	
		60 %	By T + 2 h																	
		75 %	By T + 6 h																	
		100 % (by assignment or recruitment of absent or departed personnel)	By T + 24 h																	
136.	3.	Organization and coordination of measures to localize and eliminate emergency consequences, conduct emergency rescue and other urgent operations at subordinate facilities in accordance with assigned duties, functions, and powers	CT + - 2 h																	
137.	4.	Ensuring uninterrupted operation in providing all types of medical assistance to affected populations in order to restore health quickly, return people to work, and reduce disability and mortality	CT + - 2 h																	
138.	5.	Management of creating a reserve of medical equipment and medicines for Civil Protection medical service units and institutions	CT + - 2 h																	
139.	6.	Conducting sanitary-hygienic and anti-epidemic measures aimed at preventing and controlling mass infectious diseases; ensuring public sanitation and eliminating adverse sanitary consequences of emergencies	CT + - 2 h																	
140.	7.	Implementing a set of measures to equip structural units and city healthcare organizations with material and technical resources and maintaining municipal buildings in a condition suitable for their intended use	CT + - 2 h																	

141.	8.	Monitoring city healthcare organizations in terms of maintaining municipal buildings and premises, as well as the material and technical condition of municipal infrastructure	CT + - 2 h																	
142.	9.	Controlling the timely execution of repair works on municipal buildings, premises, and communications, bringing them in line with fire safety regulations	CT + - 2 h																	
143.	10.	Providing municipal sanitary transport and fuel and lubricants	CT + - 2 h																	
144.	11.	Ensuring oversight of operation, financial support, maintenance, and repair of municipal sanitary transport according to established procedures	CT + - 2 h																	
145.	12.	Organizing tenders for the procurement of material and technical resources for the needs of Administration's structural units	CT + - 2 h																	
146.	13.	Ensuring timely financing of allowances from the local budget for payment of bonuses to city healthcare workers	CT + - 2 h																	
147.	14.	Attracting additional funding sources to improve material-technical support and municipal healthcare infrastructure	CT + - 2 h																	
9. Municipal Property Administration – Shelter and Civil Protection Shelter Service																				
148.	1.	Organization and implementation of emergency measures for alerting, informing, gathering, and ensuring the arrival of management, staff, and operational personnel at their workplaces (offices, control points, designated districts, emergency zones)	T + 05-30 m																	
149.	2.	Gathering and arrival of personnel at their workplaces (offices, control points, designated districts, emergency zones)																		
		30 %	By T + 40 m																	
		60 %	By T + 2 h																	
		75 %	By T + 6 h																	
		100 % (by assignment or recruitment of absent or departed personnel)	By T + 24 h																	
150.	3.	Organization and coordination of measures to localize and eliminate emergency consequences, conduct emergency rescue and other urgent operations at subordinate facilities in accordance with assigned duties, functions, and powers	CT + - 2 h																	
151.	4.	Execution of assigned tasks for operation and maintenance of protective structures in readiness to receive shelterees within designated timelines; organization of timely repair and restoration of shelters	CT + - 2 h																	
152.	5.	Ensuring uninterrupted operation in providing functions and services for the creation, maintenance, and improvement of the Administration's automated information system, including: Electronic document management system; Accounting of city property objects Electronic register of municipal property of the city	CT + - 2 h																	

153.	6.	Maintaining a register of real estate objects classified as municipal property of the city	CT + - 2 h																	
154.	7.	Assignment of city municipal property to economic management, operational control, temporary use, and gratuitous use	CT + - 2 h																	
155.	8.	Organization of independent property valuation of city assets	CT + - 2 h																	
10. Housing and Communal Services Administration – Municipal Technical Service																				
156.	1.	Organization and implementation of emergency measures for alerting, informing, gathering, and ensuring the arrival of management, staff, and operational personnel at their workplaces (offices, control points, designated districts, emergency zones)	T + 05-30 m																	
157.	2.	Gathering and arrival of personnel at their workplaces(offices, control points, designated districts, emergency zones)																		
		30 %	By T + 40 m																	
		60 %	By T + 2 h																	
		75 %	До Ч + 6 h																	
		100 % (by assignment or recruitment of absent or departed personnel)	By T + 24 h																	
158.	3.	Organization and coordination of measures to localize and eliminate emergency consequences, conduct emergency rescue and other urgent operations at subordinate housing and communal facilities in accordance with assigned duties, functions, and powers	CT + - 2 h																	
159.	4.	Organization and coordination of measures for collecting, consolidating, clarifying, assessing, and analyzing information on emergencies at subordinate housing and communal facilities	CT + - 2 h																	
160.	5.	Организация и координация мер по спасению жизни и здоровья, сохранению материальных и культурных ценностей, локализации и подавлению очагов поражающих воздействий, предотвращению возникновения вторичных факторов, уменьшению размеров ущерба и потерь на подведомственных объектах жилищно-коммунального хозяйства	CT + - 2 h																	
161.	6.	Organization and coordination of measures to save lives and health, preserve material and cultural assets, localize and suppress hazard sources, prevent secondary hazards, and reduce damage and losses at subordinate facilities	CT + - 2 h																	
162.	7.	Ensuring reliable and efficient operation and development of housing infrastructure, including: Heat, water, gas, and electricity supply networks Wastewater systems Public facilities and landscaping, as well as sanitary cleaning and solid waste management	CT + - 2 h																	
163.	8.	Coordination of organizations and enterprises providing housing and communal services and executing municipal orders, regardless of management type or ownership	CT + - 2 h																	

164.	9.	Formation, placement, and control of work and services for municipal government orders	CT + - 2 h																	
165.	10.	Monitoring compliance with energy consumption limits by budgetary organizations and developing measures for rational use –	CT + - 2 h																	
166.	11.	Providing methodological and consultative assistance in housing and communal services, protecting consumer rights to receive services in compliance with standards and consumption norms	CT + - 2 h																	
167.	12.	Implementation of energy efficiency and resource-saving measures in municipal buildings	CT + - 2 h																	
11.Capital Construction Administration – Engineering and Road-Bridge Service																				
168.	1.	Organization and implementation of emergency measures for alerting, informing, gathering, and ensuring the arrival of management, staff, and operational personnel at their workplaces (offices, control points, designated districts, emergency zones)	T + 05-30 m																	
169.	2.	Gathering and arrival of personnel at their workplaces(offices, control points, designated districts, emergency zones)																		
		30 %	By T + 40 m																	
		60 %	By t + 2 h																	
		75 %	By t + 6 h																	
		100 % (by assignment or recruitment of absent or departed personnel)	By t + 24 h																	
170.	3.	Organization and coordination of measures to localize and eliminate emergency consequences, conduct emergency rescue and other urgent operations at subordinate facilities in accordance with assigned duties, functions, and powers	CT + - 2 h																	
171.	4.	Maintaining evacuation routes in passable condition, increasing throughput capacity	CT + - 2 h																	
172.	5.	Repair and restoration of roads and bridges used for civil protection operations	CT + - 2 h																	
173.	6.	Organization and execution of engineering reconnaissance of terrain and hazard sites	CT + - 2 h																	
174.	7.	Engineering equipment of evacuation points, embarkation and disembarkation points for evacuees, and Civil Protection deployment areas	CT + - 2 h																	
175.	8.	Engineering support for Civil Protection forces during emergency rescue and other urgent operations at hazard sites, during elimination of accidents, disasters, and natural calamities	CT + - 2 h																	
176.	9.	Ensuring uninterrupted operation in providing functions and services of the developer and technical supervision in capital construction, reconstruction, major repairs, and restoration of buildings, structures, roads, housing, communal, and social-cultural facilities	CT + - 2 h																	

177.	10.	Performing the function of a single customer for demolition of buildings related to construction, reconstruction, major repairs, and restoration projects	CT + - 2 h																	
12. Gas Supply Administration of JSC "GAZ" – City Gas Supply Service																				
178.	1.	Organization and implementation of emergency measures for alerting, informing, gathering, and ensuring the arrival of management, staff, and operational personnel at their workplaces (offices, control points, designated districts, emergency zones)	T + 05-30 m																	
179.	2.	Gathering and arrival of personnel at their workplaces(offices, control points, designated districts, emergency zones)																		
		30 %	By T + 40 m																	
		60 %	By T + 2 h																	
		75 %	By T + 6 h																	
		100 % (by assignment or recruitment of absent or departed personnel)	By T + 24 h																	
180.	3.	Organization and coordination of measures to localize and eliminate emergency consequences, conduct emergency rescue and other urgent operations at subordinate gas facilities in accordance with assigned duties, functions, and powers	CT + - 2 h																	
181.	4.	Ensuring uninterrupted operation in providing gas supply functions and services	CT + - 2 h																	
182.	5.	Planning and execution of organizational and technical measures to maintain the stability of gas networks; preparing Civil Protection units for gas network repair and restoration	CT + - 2 h																	
13. Municipal Enterprise "Tazalyk" – City Special Sanitation Service																				
183.	1.	Organization and implementation of emergency measures for alerting, informing, gathering, and ensuring the arrival of management, staff, and operational personnel at their workplaces (offices, control points, designated districts, emergency zones)	T + 05-30 m																	
184.	2.	Gathering and arrival of personnel at their workplaces (offices, control points, designated districts, emergency zones)																		
		30 %	By T + 40 m																	
		60 %	By T +																	

			2 h																
		75 %	By T + 6 h																
		100 % (by assignment or recruitment of absent or departed personnel)	By T + 24 h																
185.	3.	Organization and coordination of measures to localize and eliminate emergency consequences, conduct emergency rescue and other urgent operations at subordinate facilities in accordance with assigned duties, functions, and powers	CT + - 2 h																
186.	4.	Ensuring uninterrupted operation in providing municipal services in sanitation, maintenance of public spaces, roads, urban infrastructure, animal control (capture and culling), as well as collection, transportation, and disposal of solid waste funded by residents and businesses	CT + - 2 h																
187.	5.	Sanitary cleaning of city streets, road curbs, sidewalks, squares, removal and disposal of street litter	CT+ - 2 h																
188.	6.	Maintenance of irrigation networks, streets, squares, historical and cultural monuments, road networks, pedestrian crossings, bridges, and public transport stops	CT + - 2 h																
189.	7.	Culling and capture of stray dogs and cats, collection and burial of animal carcasses in animal cemeteries, incineration of animal carcasses, and disposal of ecological waste	CT + - 2 h																
190.	8.	Dismantling and demolition of capital construction objects, lightweight structures, and temporary constructions	CT + - 2 h																
191.	9.	Sanitation, organization of cleaning, and maintenance of green spaces, flower beds, irrigation systems, shrubs, and trees	CT + - 2 h																
192.	10.	Provision of services to individuals and legal entities under contracts, including collection, removal, and burial of solid waste	CT + - 2 h																
193.	11.	Maintenance and reclamation of the city's authorized landfill	CT + - 2 h																
14. City Development Agency – Material and Technical Support Service																			
194.	1.	Organization and implementation of emergency measures for alerting, informing, gathering, and ensuring the arrival of management, staff, and operational personnel at their workplaces (offices, control points, designated districts, emergency zones)	T + 05-30 m																
195.	2.	Gathering and arrival of personnel at their workplaces (offices, control points, designated districts, emergency zones)																	
		30 %	By T + 40 m																
		60 %	By T +																

			2 h																
		75 %	By T + 6 h																
		100 % (by assignment or recruitment of absent or departed personnel)	By T + 24 h																
196.	3.	Organization of provision of material and technical resources to Civil Protection units for conducting emergency rescue and other urgent operations	CT + - 2 h																
197.	4.	Ensuring uninterrupted operation in providing functions and services for the formation of unified policies in strategic planning and forecasting of the city's socio-economic development	CT + - 2 h																
15. Trade, Services, and Consumer Protection Administration – City Trade and Catering Service																			
198.	1.	Organization and implementation of emergency measures for alerting, informing, gathering, and ensuring the arrival of management, staff, and operational personnel at their workplaces (offices, control points, designated districts, emergency zones)	T + 05-30 m																
199.	2.	Gathering and arrival of personnel at their workplaces (offices, control points, designated districts, emergency zones)																	
		30 %	By T + 40 m																
		60 %	By T + 2 h																
		75 %	By T + 6 h																
		100 % (by assignment or recruitment of absent or departed personnel)	By T+ 24 h																
200.	3.	Provision of hot meals, food, and essential items to Civil Protection units and affected population during emergency rescue, recovery, and other urgent operations	CT + - 2 h																
201.	4.	Ensuring uninterrupted operation in providing functions and services in trade, services, and consumer protection	CT + - 2 h																
16. Trolleybus Department																			
202.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	T + 05-30 m																
203.	2.	Assembly and arrival of personnel at their workplaces (offices, control points, designated areas, emergency zones):																	
		30 %	By T + 40 m																
		60 %	By T + 2 h																
		75 %	By T +																

			6 h																
		100% (through appointment or recruitment to replace absent or withdrawn staff)	By T + 24 h																
204.	3.	Organization and coordination of measures for localization and elimination of emergency consequences, conducting rescue and other urgent operations at subordinate facilities in accordance with assigned duties, functions, and authority	CT + - 2 h																
205.	4.	Ensuring uninterrupted operation in providing services for transport support of population dispersal and evacuation activities, and transportation of passengers and goods by trolleybuses	CT + - 2 h																
17. Specialized Installation and Maintenance Department of the Traffic Police of the Ministry of Internal Affairs																			
206.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	T + 05-30 m																
207.	2.	Assembly and arrival of personnel at their workplaces:(offices, control points, designated areas, emergency zones)																	
		30 %	By T+ 40 m																
		60 %	By T + 2 h																
		75 %	By T + 6 h																
		100% (through appointment or recruitment to replace absent or withdrawn staff)	By T + 24 h																
208.	3.	Organization and coordination of measures for localization and elimination of emergency consequences, conducting rescue and other urgent operations at subordinate facilities in accordance with assigned duties, functions, and authority	CT + - 2 h																
209.	4.	Ensuring uninterrupted operation in the field of implementation, installation, and operation of traffic regulation technical means and automated traffic management systems (traffic lights, road signs, road markings)	CT+ - 2 h																
18. Municipal Enterprise “Passenger Motor Transport Enterprise”																			
210.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	T + 05-30 m																
211.	2.	Assembly and arrival of personnel at their workplaces:(offices, control points, designated areas, emergency zones)																	
		30 %	By T+ 40 m																
		60 %	By T +																

			2 h																
		75 %	By T + 6 h																
		100% (through appointment or recruitment to replace absent or withdrawn staff)	By T + 24 h																
212.	3.	Organization and coordination of measures for localization and elimination of emergency consequences, conducting rescue and other urgent operations at subordinate facilities in accordance with assigned duties, functions, and authority	CT + - 2 h																
213.	4.	Ensuring uninterrupted operation in providing services to meet the needs of individuals and legal entities in road transportation, improving transport processes, implementing unified scientific and technical policy in passenger transportation, improving service quality, and organizing transportation processes ensuring safe conditions	CT + - 2 h																
214.	5.	Transportation of passengers and baggage according to approved routes, schedules, and timetables, as well as other motor transport and service support for organizations and citizens	CT + - 2 h																
215.	6.	Free transportation of socially vulnerable groups, age pensioners, persons with disabilities (Groups I, II, III), including general illness and occupational injury, persons with disabilities since childhood, children under 7 years old, and postal workers of the State Postal Enterprise "Pochtasy" while performing their duties, with subsequent compensation from the city budget in the form of lost income	CT + - 2 h																
216.	7.	Maintaining operational technical condition, servicing and repair of vehicles, equipment, buildings, and facilities under the enterprise's responsibility	CT + - 2 h																
217.	8.	Ensuring traffic safety and preventing road accidents involving subordinate vehicles	CT + - 2 h																
218.	9.	Participation in the development of the municipal bus route network and preparation of proposals for its optimization	CT + - 2 h																
19. Municipal Enterprise "Teploenergo" of the City Mayor's Office																			
219.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces(offices, control points, designated areas, emergency zones)	T + 05-30 m																
220.	2.	Assembly and arrival of personnel:(offices, control points, designated areas, emergency zones)																	
		30 %	By T + 40 m																
		60 %	By T + 2 h																

		75 %	By T + 6 h																	
		100% (through appointment or recruitment to replace absent staff)	By T + 24 h																	
221.	3.	Organization and coordination of measures for the localization and elimination of the consequences of emergencies, the conduct of emergency rescue and other urgent operations at subordinate facilities in accordance with the duties, functions, and powers assigned to them.	CT + - 2 h																	
222.	4.	Ensuring uninterrupted activities in the provision of functions and services in the field of production and supply of thermal energy (for heating and hot water supply) to the population, public education institutions, healthcare institutions, industry, and commercial enterprises.	CT + - 2 h																	
223.	5.	Commissioning and operation of heating networks, performance of installation and commissioning works at boiler facilities and heating networks.	CT + - 2 h																	
224.	6.	Provision of technical, motor transport, household, and коммуна services to enterprises and the population.	CT + - 2 h																	
225.	7.	Implementation of measures for the rational use of fuel and energy and material resources, and reduction of the cost of thermal energy production.	CT + - 2 h																	
20. Call Center – Emergency Response Service of the City Mayor’s Office																				
226.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	T + 05-30 m																	
227.	2.	Assembly and arrival of personnel at their workplaces (offices, control points, designated areas, emergency zones):																		
		30 %	By T + 40 m																	
		60 %	By T + 2 h																	
		75 %	By T + 6 h																	
		100% (through appointment or recruitment to replace absent or withdrawn employees and workers with new ones)	By T + 24 h																	
228.	3.	Informing the leadership of the mayor’s office about the actual situation of the city’s functioning in all spheres (municipal services, housing, legal, financial, social, trade, communications, transport, healthcare, education, culture, urban improvement, etc.)	CT + - 2 h																	
229.	4.	Coordination of interaction among all city services, organizations, enterprises, and institutions located within the city, on which the living conditions of the city depend	CT + - 2 h																	
230.	5.	Facilitation of оперативного interaction of city services and feedback between city authorities and the population	CT + - 2 h																	
231.	6.	Involvement in work to restore order and eliminate аварий of emergency, engineering, law enforcement, and other services available in the city, regardless of their departmental	CT +																	

		affiliation and forms of ownership	- 2 h																	
21. Municipal Enterprise “Zelenkhoz”																				
232.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	T + 05-30 m																	
233.	2.	Assembly and arrival of personnel at their workplaces (offices, control points, designated areas, emergency zones):																		
		30 %	By T + 40 m																	
		60 %	By T + 2 h																	
		75 %	By T + 6 h																	
		100% (through appointment or recruitment to replace absent or withdrawn employees and workers with new ones)	By T + 24 h																	
234.	3.	Organization and coordination of measures for the localization and elimination of the consequences of emergencies, the conduct of emergency rescue and other urgent operations at subordinate facilities in accordance with the duties, functions, and powers assigned to them	CT + - 2 h																	
235.	4.	Ensuring uninterrupted activities in the provision of functions and services in the field of ensuring reliable and efficient operation of hydraulic structures, irrigation canals and networks, improvement of the environmental situation, construction, reconstruction, repair, and maintenance of landscaping facilities	CT + - 2 h																	
236.	5.	Maintenance and repair of main irrigation canals, irrigation wells, collector-drainage networks, hydraulic structures, bank protection dams on the Alamedin and Alaarcha rivers, major and current repair of main canals and wells	CT + - 2 h																	
237.	6.	Intake and distribution of irrigation water, control over its use	CT + - 2 h																	
238.	7.	Reconstruction and construction of urban hydraulic structures, collector-drainage networks, irrigation canals and networks in combination with landscaping and urban improvement works	CT + - 2 h																	
239.	8.	Sanitary cutting of overaged, deadwood, dry-top, and аварийные trees	CT+ - 2 h																	
240.	9.	Maintenance and servicing of garden and park facilities (parks, boulevards, squares, water bodies, recreation areas, etc.), restoration and repair of park infrastructure (rides, benches, pavilions, playgrounds, shooting ranges, water stations, etc.)	CT + - 2 h																	
22. Municipal Bakery of the City Mayor’s Office																				
241.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces	T + 05-30 m																	

		(offices, control points, designated areas, emergency zones)																			
242.	2.	Assembly and arrival of personnel at their workplaces (offices, control points, designated areas, emergency zones):																			
		30 %	By T + 40 m																		
		60 %	By T + 2 h																		
		75 %	By T + 6 h																		
		100% (through appointment or recruitment to replace absent or withdrawn employees and workers with new ones)	By T + 24 h																		
243.	3.	Organization and coordination of measures for the localization and elimination of the consequences of emergencies, the conduct of emergency rescue and other urgent operations at subordinate facilities in accordance with the duties, functions, and powers assigned to them	CT + - 2 h																		
244.	4.	Ensuring uninterrupted activities in the provision of functions and services in the field of production, procurement, storage, processing, supply, and sale of bread, bakery and confectionery products, as well as packaging and sale of non-alcoholic beverages to the population through retail outlets	CT + - 2 h																		
245.	5.	Ensuring the supply of bakery and confectionery products to social facilities and institutions, as well as to low-income and vulnerable population groups	CT + - 2 h																		
23. Municipal Institution "Public-State Capital Construction Department of the City Mayor's Office"																					
246.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	T + 05-30 m																		
247.	2.	Assembly and arrival of personnel at their workplaces (offices, control points, designated areas, emergency zones):																			
		30 %	By T + 40 m																		
		60 %	By T + 2 h																		
		75 %	By T + 6 h																		
		100% (through appointment or recruitment to replace absent or withdrawn employees and workers with new ones)	By T + 24 h																		
248.	3.	Organization and coordination of measures for the localization and elimination of the consequences of emergencies, the conduct of emergency rescue and other urgent operations at subordinate facilities in accordance with the duties, functions, and powers assigned to them	CT + - 2 h																		
249.	4.	Ensuring uninterrupted activities in the provision of customer functions and technical supervision services in the field of design and construction of housing and коммуналь facilities,	CT + - 2 h																		

		engineering communications, and roads, as well as social and cultural facilities in areas of individual housing construction (new developments)																	
24. Municipal Enterprise "Sanitary Landfill"																			
250.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	T + 05-30 m																
	2.	Assembly and arrival of personnel at their workplaces (offices, control points, designated areas, emergency zones):																	
		30 %	By T + 40 m																
		60 %	By T + 2 h																
		75 %	By T + 6 h																
	100% (through appointment or recruitment to replace absent or withdrawn employees and workers with new ones)	By T+ 24 h																	
251.	3.	Organization and coordination of measures for the localization and elimination of the consequences of emergencies, the conduct of emergency rescue and other urgent operations at subordinate facilities in accordance with the duties, functions, and powers assigned to them	CT + - 2 h																
252.	4.	Ensuring uninterrupted activities in the provision of functions and services in the field of sorting production and consumption waste and returning waste into economic circulation	CT + - 2 h																
253.	5.	Coordination, management, monitoring, and evaluation of all aspects of the project for the comprehensive improvement of the municipal solid waste management sector in the city	CT + - 2 h																
25. State Sanitary and Epidemiological Supervision Center of the Ministry of Health																			
254.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	T + 05-30 m																
255.	2.	Assembly and arrival of personnel at their workplaces:(offices, control points, designated areas, emergency zones)																	
		30 %	By T + 40 m																
		60 %	By T + 2 h																
		75 %	By T + 6 h																
		100% (through appointment or recruitment to replace absent or withdrawn employees and workers with new ones)	By T + 24 h																
256.	3.	Organization and coordination of measures for the localization and elimination of the consequences of emergencies, the conduct of emergency rescue and other urgent operations at subordinate facilities	CT + - 2 h																

		in accordance with the duties, functions, and powers assigned to them																			
257.	4.	Ensuring uninterrupted activities in the provision of functions and services in the field of sanitary and epidemiological supervision	CT + - 2 h																		
258.	5.	Conducting virological, sanitary-hygienic, bacteriological, and parasitological laboratory studies	CT + - 2 h																		
259.	6.	Carrying out disinfection, disinsection, and deratization works upon requests of legal entities and individuals on a voluntary basis	CT + - 2 h																		
26. City Disinfection Station for Preventive Disinfection under the Mayor's Office																					
260.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces(offices, control points, designated areas, emergency zones)	T + 05-30 m																		
261.	2.	Assembly and arrival of personnel:(offices, control points, designated areas, emergency zones)																			
		30 %	By T + 40 m																		
		60 %	By T+ 2 h																		
		75 %	By T + 6 h																		
		100% (through appointment or recruitment to replace absent or withdrawn employees and workers with new ones)	By T+ 24 h																		
262.	3.	Organization and coordination of measures for the localization and elimination of the consequences of emergencies, the conduct of emergency rescue and other urgent operations at subordinate facilities in accordance with the duties, functions, and powers assigned to them.	CT + - 2 h																		
263.	4.	Ensuring uninterrupted activities in the provision of functions and services in the field of fully meeting the needs of the population in disinfection and preventive services.	CT + - 2 h																		
264.	5.	Carrying out deratization and disinsection measures in city districts (river floodplains, public places, and homes of low-income citizens).	CT + - 2 h																		
27. Sanitary and Environmental Inspection																					
265.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	T + 05-30 m																		
266.	2.	Assembly and arrival of personnel at their workplaces (offices, control points, designated areas, emergency zones):																			
		30 %	By T+ 40 m																		
		60 %	By T+ 2 h																		

		75 %	By T + 6 h																	
		100% (through appointment or recruitment to replace absent or withdrawn employees and workers with new ones)	By T + 24 h																	
267.	3.	Organization and coordination of measures for the localization and elimination of the consequences of emergencies, the conduct of emergency rescue and other urgent operations at subordinate facilities in accordance with the duties, functions, and powers assigned to them	CT + - 2 h																	
268.	4.	Ensuring uninterrupted activities in the provision of functions and services in the field of regulation of relations in the sphere of external urban improvement, sanitary maintenance and cleaning of adjacent, allocated, and assigned territories, including under municipal contracts, ensuring cleanliness and order within the city, as well as waste collection and removal for all legal entities and individuals located within the city, regardless of their form of ownership	CT + - 2 h																	
28. Funeral Services Agency																				
269.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	T + 05-30 m																	
270.	2.	Assembly and arrival of personnel at their workplaces (offices, control points, designated areas, emergency zones):																		
		30 %	By T + 40 m																	
		60 %	By T + 2 h																	
		75 %	By T + 6 h																	
		100% (through appointment or recruitment to replace absent or withdrawn employees and workers with new ones)	By T + 24 h																	
271.	3.	Organization and coordination of measures for the localization and elimination of the consequences of emergencies, the conduct of emergency rescue and other urgent operations at subordinate facilities in accordance with the duties, functions, and powers assigned to them	CT + - 2 h																	
272.	4.	Ensuring uninterrupted activities in the provision of functions and services in the field of organizing the burial of deceased citizens, unclaimed, unclaimed corpses, bio-waste, providing various ritual services, manufacturing ritual products, as well as operation, repair, and maintenance of funeral service facilities	CT + - 2 h																	
273.	5.	Preparation of all documents for burial and transportation of deceased and dead persons	CT + - 2 h																	
29. Institution "Land Resources Management of the City Mayor's Office"																				
274.	1.	Organization and implementation of emergency measures for notification, informing, assembly,	T +																	

		and ensuring the arrival of management staff, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	05-30 m																
275.	2.	Assembly and arrival of personnel at their workplaces (offices, control points, designated areas, emergency zones):																	
		30 %	By T + 40 m																
		60 %	By T + 2 h																
		75 %	By T + 6 h																
		100% (through appointment or recruitment to replace absent or withdrawn employees and workers with new ones)	By T + 24 h																
276.	3.	Organization and coordination of measures for the localization and elimination of the consequences of emergencies, the conduct of emergency rescue and other urgent operations at subordinate facilities in accordance with the duties, functions, and powers assigned to them	CT + - 2 h																
277.	4.	Ensuring uninterrupted activities in the provision of functions and services in the field of management and administration of municipal lands of the city	CT + - 2 h																
30. Department of Social Development of the City Mayor's Office																			
278.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	T + 05-30 m																
279.	2.	Assembly and arrival of personnel at their workplaces (offices, control points, designated areas, emergency zones):																	
		30 %	By T + 40 m																
		60 %	By T + 2 h																
		75 %	By T + 6 h																
		100% (through appointment or recruitment to replace absent or withdrawn employees and workers with new ones)	By T + 24 h																
280.	3.	Organization and coordination of measures for the localization and elimination of the consequences of emergencies, the conduct of emergency rescue and other urgent operations at subordinate facilities in accordance with the duties, functions, and powers assigned to them	CT + - 2 h																
281.	4.	Ensuring uninterrupted activities in the provision of functions and services in the field of providing targeted social assistance to vulnerable population groups	CT + - 2 h																
282.	5.	Development and implementation of new types of social services in the city	CT + - 2 h																
283.	6.	Control over the work of structural subdivisions providing social assistance and social	CT +																

		services to families and children in difficult life situations	- 2 h																	
284.	7.	Implementation of measures for the prevention of social maladjustment, family violence, and provision of social services to families and children in difficult life situations	CT + - 2 h																	
31. Department of Education of the City Mayor's Office																				
285.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	T + 05-30 m																	
286.	2.	Assembly and arrival of personnel at their workplaces (offices, control points, designated areas, emergency zones):																		
		30 %	By T + 40 m																	
		60 %	By T + 2 h																	
		75 %	By T + 6 h																	
		100% (through appointment or recruitment to replace absent or withdrawn employees and workers with new ones)	By T + 24 h																	
287.	3.	Organization and coordination of measures for the localization and elimination of the consequences of emergencies, the conduct of emergency rescue and other urgent operations in educational institutions of the city in accordance with the duties, functions, and powers assigned to them	CT + - 2 h																	
288.	4.	Organization and coordination of measures for the collection and generalization of information about emergencies, understanding, assessment, and analysis of the situation and socio-economic consequences of emergencies in educational institutions of the city	CT + - 2 h																	
289.	5.	Organization and coordination of measures for saving lives and health, preserving material and cultural values, localizing and suppressing sources of harmful effects, preventing the emergence of secondary factors, reducing damage and losses in educational institutions of the city a	CT + - 2 h																	
290.	6.	Organization and coordination of measures for the timely satisfaction of the primary vital needs of educational institutions of the city with appropriate buildings and premises, water, heat, electricity, food, essential items, medical, communal-household, transport, informational, educational, and other services	CT + - 2 h																	
291.	7.	Ensuring uninterrupted activities in the provision of functions and services in the field of organizing and ensuring the educational process	CT + - 2 h																	
32. Department of Culture of the City Mayor's Office																				
292.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	T + 05-30 m																	
293.	2.	Assembly and arrival of personnel at their workplaces (offices, control points, designated areas, emergency zones):																		

		30 %	By T + 40 m																	
		60 %	By T + 2 h																	
		75 %	By T + 6 h																	
		100% (through appointment or recruitment to replace absent or withdrawn employees and workers with new ones)	By T+ 24 h																	
294.	3.	Organization and coordination of measures for the localization and elimination of the consequences of emergencies, the conduct of emergency rescue and other urgent operations in subordinate institutions of theatrical, musical, choreographic, visual, decorative-applied, pop, cultural-leisure work, library and museum affairs, development of the educational system of culture and arts, organization of work for the promotion of cultural and artistic achievements and tourism to the broad population in accordance with the duties, functions, and powers assigned to them	CT + - 2 h																	
295.	4.	Organization and coordination of measures for the collection and generalization of information about emergencies, understanding, assessment, and analysis of the situation and socio-economic consequences of emergencies in subordinate institutions	CT + - 2 h																	
296.	5.	Organization and coordination of measures for saving lives and health, preserving material and cultural values, localizing and suppressing sources of harmful effects, preventing the emergence of secondary factors, reducing damage and losses in subordinate institutions	CT + - 2 h																	
297.	6.	Organization and coordination of measures for the timely satisfaction of the primary vital needs of subordinate institutions with appropriate buildings and premises, water, heat, electricity, food, essential items, medical, communal-household, transport, informational, and other services in the field of culture, arts, tourism, and sectoral education	CT + - 2 h																	
33. City Financial Department																				
298.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	T + 05-30 m																	
299.	2.	Assembly and arrival of personnel at their workplaces (offices, control points, designated areas, emergency zones):																		
		30 %	By T + 40 m																	
		60 %	By T + 2 h																	
		75 %	By T + 6 h																	
		100% (through appointment or recruitment to replace absent or withdrawn employees and workers with new ones)	By T + 24 h																	

300.	3.	Organization and coordination of measures for the localization and elimination of the consequences of emergencies, the conduct of emergency rescue and other urgent operations at subordinate facilities in accordance with the duties, functions, and powers assigned to them	CT + - 2 h																	
301.	4.	Ensuring uninterrupted activities in the provision of functions and services in the field of financial management and active use of financial resources for the purpose of localization and elimination of the consequences of emergencies, conducting emergency rescue and other urgent operations	CT + - 2 h																	
302.	5.	Implementation of measures ensuring timely and full receipt of all types of revenues provided for in the city budget, and economical expenditure of budgetary funds	CT + - 2 h																	
303.	6.	Restoration and strengthening of the financial sector of the city's economy and economic planning of revenues and expenditures of the consolidated city budget	CT + - 2 h																	
34. City Department of the Ministry of Youth, Labor, and Employment																				
304.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	T + 05-30 m																	
305.	2.	Assembly and arrival of personnel at their workplaces (offices, control points, designated areas, emergency zones):																		
		30 %	By T + 40 m																	
		60 %	By T + 2 h																	
		75 %	By T + 6 h																	
		100% (through appointment or recruitment to replace absent or withdrawn employees and workers with new ones)	By T + 24 h																	
306.	3.	Ensuring uninterrupted activities in the provision of functions and services in the field of labor, migration, and employment of the population, including issues concerning youth and social support for unemployed citizens, in accordance with the duties, functions, and powers assigned to them	CT + - 2 h																	
307.	4.	Ensuring uninterrupted activities in the provision of functions and services in the field of labor, migration, and employment of the population, including issues concerning youth and social support for unemployed citizens.	CT + - 2 h																	
308.	5.	Ensuring uninterrupted consulting on the state of the labor market in the relevant territory, on changing the workplace, labor and employment legislation, availability of vacant positions, wages and other working conditions, procedures and conditions for registration to search for suitable work, and on regulatory legal acts in the field of labor and employment	CT + - 2 h																	
35. Municipal Enterprise "GorSvet"																				
309.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	T + 05-30 m																	

310.	2.	Assembly and arrival of personnel at their workplaces (offices, control points, designated areas, emergency zones):																			
		30 %	By T + 40 m																		
		60 %	By T + 2 h																		
		75 %	By T + 6 h																		
		100% (through appointment or recruitment to replace absent or withdrawn employees and workers with new ones)	By T + 24 h																		
311.	3.	Organization and coordination of measures for the localization and elimination of the consequences of emergencies, the conduct of emergency rescue and other urgent operations at subordinate facilities in accordance with the duties, functions, and powers assigned to them	CT + - 2 h																		
312.	4.	Ensuring uninterrupted activities in the provision of functions and services in the field of operation of outdoor lighting networks: replacement of lamps, emergency repair of networks, execution of requests, timely elimination of malfunctions in electrical lighting networks, switching on – switching off, and so on	CT + - 2 h																		
36. Municipal Enterprise “GorLift”																					
313.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	T + 05-30 m																		
314.	2.	Assembly and arrival of personnel at their workplaces (offices, control points, designated areas, emergency zones):																			
		30 %	By T + 40 m																		
		60 %	By T + 2 h																		
		75 %	By T + 6 h																		
		100% (through appointment or recruitment to replace absent or withdrawn employees and workers with new ones)	By T + 24 h																		
315.	3.	Organization and coordination of measures for the localization and elimination of the consequences of emergencies, the conduct of emergency rescue and other urgent operations at subordinate facilities of the elevator service in accordance with the duties, functions, and powers assigned to them	CT + - 2 h																		
316.	4.	Ensuring uninterrupted activities in the provision of functions and services in the field of proper maintenance and technical servicing of the elevator service	CT + - 2 h																		
37. Department of Land Use and Construction of the Mayor’s Office																					
317.	1.	Organization and implementation of emergency measures for notification, informing, assembly,	T +																		

		and ensuring the arrival of management staff, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	05-30 m																	
318.	2.	Assembly and arrival of personnel at their workplaces (offices, control points, designated areas, emergency zones):																		
		30 %	By T + 40 m																	
		60 %	By T + 2 h																	
		75 %	By T + 6 h																	
		100% (through appointment or recruitment to replace absent or withdrawn employees and workers with new ones)	By T + 24 h																	
319.	3.	Organization and coordination of measures for the localization and elimination of the consequences of emergencies, the conduct of emergency rescue and other urgent operations at subordinate facilities of land use and construction in accordance with the duties, functions, and powers assigned to them	CT + - 2 h																	
320.	4.	Ensuring uninterrupted activities in the provision of functions and services in the field of control over the use of buildings and land, prevention and detection of unauthorized occupation of municipal lands, including for individual construction, monitoring the preservation and proper use of municipal buildings and lands, and freeing municipal buildings and lands from illegal use	CT + - 2 h																	
38. Department of the State Tax Service																				
321.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	T + 05-30 m																	
322.	2.	Assembly and arrival of personnel at their workplaces (offices, control points, designated areas, emergency zones):																		
		30 %	By T + 40 m																	
		60 %	By T + 2 h																	
		75 %	By T + 6 h																	
		100% (through appointment or recruitment to replace absent or withdrawn employees and workers with new ones)	By T + 24 ч																	
323.	3.	Organization and coordination of measures for the localization and elimination of the consequences of emergencies, the conduct of emergency rescue and other urgent operations at subordinate facilities in accordance with the duties, functions, and powers assigned to them	CT + - 2 h																	
324.	4.	Ensuring uninterrupted activities in the provision of functions and services in the field of control over tax collection, insurance contributions, and other mandatory payments to the budget, and monitoring the completeness and timeliness of their payment, control over stateregulation and production and/or	CT + - 2 h																	
		circulation of ethyl alcohol, alcoholic and alcohol-containing products																		

39. City Prosecutor's Office

325.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	T + 05-30 m																	
326.	2.	Assembly and arrival of personnel at their workplaces (offices, control points, designated areas, emergency zones):																		
		30 %	By T + 40 m																	
		60 %	By T + 2 h																	
		75 %	By T + 6 h																	
		100% (through appointment or recruitment to replace absent or withdrawn employees and workers with new ones)	By T + 24 h																	
327.	3.	Organization and coordination of measures for the localization and elimination of the consequences of emergencies, the conduct of emergency rescue and other urgent operations at subordinate facilities in accordance with the duties, functions, and powers assigned to them	CT + - 2 h																	
328.	4.	Ensuring uninterrupted activities in the provision of functions and services in the field of supervision over the precise and uniform enforcement of laws by executive authorities, local self-government bodies, and their officials	C Ч + - 2 h																	

40. City Court

329.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	T + 05-30 m																	
330.	2.	Assembly and arrival of personnel at their workplaces (offices, control points, designated areas, emergency zones):																		
		30 %	By T + 40 m																	
		60 %	By T + 2 h																	
		75 %	By T + 6 h																	
		100% (through appointment or recruitment to replace absent or withdrawn employees and workers with new ones)	By T + 24 h																	
331.	3.	Organization and coordination of measures for the localization and elimination of the consequences of emergencies, the conduct of emergency rescue and other urgent operations at subordinate facilities in accordance with the duties, functions, and powers assigned to them	CT + - 2 h																	

332.	4.	Ensuring uninterrupted activities in the provision of functions and services in the field of review of court decisions of first instance courts not yet entered into legal force, in appellate and cassation procedures, and in cases of newly discovered circumstances	CT + - 2 h																	
333.	5.	Conducting office work, studying and summarizing judicial practice, accounting for case movement and deadlines for their consideration in court	CT + - 2 h																	
334.	6.	Ensuring the storage of court materials, maintaining judicial statistics	CT + - 2 h																	
41. Justice Department																				
335.	1.	Organization and implementation of emergency measures for notification, informing, assembly, and ensuring the arrival of management staff, employees, and workers at their workplaces (offices, control points, designated areas, emergency zones)	T + 05-30 m																	
336.	2.	Assembly and arrival of personnel at their workplaces (offices, control points, designated areas, emergency zones):																		
		30 %	By T + 40 m																	
		60 %	By T + 2 h																	
		75 %	By T + 6 h																	
		100% (through appointment or recruitment to replace absent or withdrawn employees and workers with new ones)	By T + 24 h																	
337.	3.	Organization and coordination of measures for the localization and elimination of the consequences of emergencies, the conduct of emergency rescue and other urgent operations at subordinate facilities in accordance with the duties, functions, and powers assigned to them	CT + - 2 h																	
338.	4.	Ensuring uninterrupted activities in the provision of functions and services in the field of regulatory legal governance within the established sphere of activity, and the protection of human and citizen rights and freedoms	CT + - 2 h																	