

Center for Emergency Situations
and Disaster Risk Reduction

CESDRR



Центр по чрезвычайным ситуациям
и снижению риска стихийных бедствий

ЦЧССРБ

Secretariat of the Regional Forum -
Meeting of the Heads of Emergency
Authorities of Central Asian Countries

73, Amangeldy Str., Almaty, 050022
Republic of Kazakhstan
tel.: +7 (727) 220 - 73 - 31, 220 - 73 - 32,
email: cesdrr@cesdrr.org

Секретариат Регионального Форума -
Совещания Глав чрезвычайных
ведомств стран Центральной Азии

Республика Казахстан,
050022, г. Алматы, ул. Амангельды 73,
тел.: +7 (727) 220 - 73 - 31,
220 - 73 - 32, email: cesdrr@cesdrr.org

REGULATION
ON THE REGIONAL SCIENTIFIC AND TECHNICAL COUNCIL
FOR EMERGENCY SITUATIONS

*Established by Decision of the Regional Forum-Meeting of the Heads of Emergency Authorities of Central Asian countries
Protocol dated 12 June 2019*

REGULATION
on the Regional Scientific and Technical Council for Emergency Situations

*Approved by decision of the Regional Forum-Meeting of the Heads of Emergency Authorities of Central Asian countries.
Protocol dated 12 June 2019*

1. General provisions

- 1.1. The Regional Scientific and Technical Council for Emergency Situations (*hereinafter – the Regional Council for ES*) is established by the Decision of the Regional Forum-Meeting of the Heads of Emergency Authorities of Central Asian countries.
- 1.2. The Regional Council for ES due to its Status is a public expert consultative body of the Regional Forum-Meeting of the Heads of Emergency Authorities of Central Asian countries, which is established to facilitate the strengthening of the regional and scientific and technical cooperation between Emergency Authorities of Central Asian countries, international and non-governmental organizations, scientific and educational organizations in the field of disaster risk reduction, prevention and elimination of emergencies.
- 1.3. The Regional Council for ES operates in collaboration with Emergency Authorities of Central Asian countries, UN Agencies, scientific and educational organizations, International Red Cross and Red Crescent Movement, other key offices involved in disaster risk reduction, prevention and elimination of emergencies.
- 1.4. The Regional Council for ES operates on a public, voluntary, self-governing and transparency basis, with a technical and financial support of international and non-governmental organizations, research institutions, within the frame of implementation of regional programs and projects in the field of disaster risk reduction, prevention and elimination of emergencies.
- 1.5. Organizational and technical assistance of the Regional Council's activity carries out by support of the Secretariat of the Regional Forum – Meeting of the Heads of Emergency Situations of Central Asian countries (the Center for Emergency Situations and Disaster Risk Reduction)

2. Main goals

Main goals of the Regional Council for ES are:

- a) the strengthening of the regional scientific and technical collaboration and cooperation between state authorities, international organizations, scientific and educational organizations and other stakeholders involved in disaster risk reduction, prevention and elimination of emergencies, particularly of large-scale and transboundary nature;
- b) assistance in coordination of scientific and technical activities of state bodies, international and noncommercial organizations, research and educational institutions in the field of disaster risk reduction, prevention and elimination of emergencies at the regional level;
- c) participation in the planning and implementation of the regional scientific - technical and educational programs and projects for disaster risk reduction, prevention and elimination of emergencies;
- d) development of scientific and technical proposals and recommendations on application of science and practice advances, information and communication technologies, innovations in the field of disaster risk reduction, prevention and elimination of emergencies;
- e) carrying out of public scientific and technical expertise of the regional, scientific – technical, educational, innovation programs and projects, methodic and methodological materials in the field of disaster risk reduction, prevention and elimination of emergencies of large-scale and transboundary nature;
- f) participation in formation of regional scientific – technical programs and projects in the field of prevention and elimination of emergencies and recommendations on their funding;
- g) assistance the conducting of mutual scientific – technical work in order to protect the population and territories from disasters of large-scale and transboundary nature, jointly with stakeholders;
- h) taking a part of collection, compilation and refer to the stakeholders the scientific – technical and methodical information in the field of disaster risk reduction, prevention and elimination of emergencies at the regional level.

3. Organizational structure

- 3.1. The Regional Council for ES is composed of 3 representatives of the experts from each country, delegated by Emergency Authorities of Central Asian countries.
- 3.2. If necessary, experts from international, non-governmental and scientific organizations may be invited to the meeting of the Regional Council for Emergency Situations.
- 3.3. Management of the Regional Council for ES consist of the Chairman and the Secretary, which are elected by the members of the Regional Council for ES.
- 3.4. The scheme of the Regional Council structure is given in Annex 1.

4. Duties assignment

- 4.1. The Chairman of the Regional Council for ES:
 - a) directly manages the activities of the Regional Council for ES;
 - b) draws up the Work plan of The Regional Council for ES based on proposals of members of the Regional Council for ES and submits it to approve by the Regional Council for ES;
 - c) convenes and conducts meetings of the Regional Council for ES;
 - d) assigns duties between members of the Regional Council for Emergency Situations;
 - e) represents the Regional Council for ES in relations with stakeholders,
 - f) within the frame of activities and goals of the Regional Council for ES gives instructions to the Secretary and members of the Regional Council for ES;
 - g) reports on the activities of the Regional Council for ES;
 - h) carries out other functions, necessary to ensure the activities of the Regional Council for ES.
- 4.2. The Secretary of the Regional Council for ES carries out organizational and technical work to ensure the operation of the Regional Council for ES, namely:
 - a) implements instructions of the Chairman of the Regional Council for ES;
 - b) interacts with members of the Regional Council for ES;
 - c) keeps correspondence on issues related to the activities of the Regional Emergency Council
 - d) organizes meetings of the Regional Council for ES and timely prepares a draft of decisions on considered by the Regional Council for ES issues, as well as appropriate handout materials;
 - e) informs the members of the Regional Council for ES about the date, place and agenda of the meeting, also informs about an approved Work plans of the Regional Council for ES, organizes a mailing of appropriate materials to the members of the Regional Council for ES;
 - f) keeps records of decisions and other documents of the Regional Council for ES and current control of its implementation;
 - g) carries out other functions necessary to ensure the activities of the Regional Council for ES.
- 4.3. Members of the Regional Council for ES:
 - a) participate in meetings of the Regional Council for ES;
 - b) take a part in discussion on considering issues and making decisions on it;
 - c) foster the implementation of decisions of the Regional Council for ES;
 - d) fulfill decisions taken by the Regional Council for ES, inform about progress of implementation;
 - e) take a part in drawing up and discussion the issues considering at the meetings of the Regional Council for ES;
 - f) carry out another functions, necessary to ensure the activities of the Regional Council for ES.

5. Operating procedure

- 5.1. The main form of operation of the Regional Council for ES is meetings that are held as necessary, but at least once a year.
- 5.2. Based on the results of the meetings of the Regional Council for ES, protocols are drawn up which are signed by the chairman of the Regional Council for ES.

- 5.3. The meeting of the Regional Council for ES is considered valid, if there participate at least $\frac{3}{4}$ of the members of the Regional Council for ES. The members of the Regional Council for ES may participate in the meetings of the Regional Council for ES via videoconference.
- 5.4. Decisions of the Regional Council for ES are adopted by the majority votes of the members participating in the meeting of the Regional Council for ES.
- 5.5. In case of contentious issues, the right of the final decision is granted to the Chairman of the Regional Council for ES.
- 5.6. Decisions of the Regional Council for ES are advisory, and delivers to the stakeholders as a protocol of the Regional Council for ES, or in another way by decision of the Chairman of the Regional Council for ES.
- 5.7. The Chairman of the Regional Council for ES takes a decision on date, place, time and agenda of the meeting of the Regional Council for ES.
- 5.8. In case, if the issues considering at the meeting of the Regional Council for ES require visual demonstration and discussion directly at the place of their implementation, offsite meetings of the Regional Emergency Council may be held.
- 5.9. The Regional Council for ES in connection with the implementation of its goals has a right to engage experts and specialists to carry out relevant work.
- 5.10. The main operational language of the Regional Council for ES is Russian.

Annex 1.1
Of the Regulation on the Regional Scientific-Technical
Council for Emergency Situations

SCHEM OF STRUCTURE
of the Regional Scientific and Technical Council for Emergency Situations

